

Appendix 2 (Conditions of Hire)

Elford Village Hall

DJ and Live Band Guidelines

The following information is for the guidance of any provider of music on the premises (eg – disc jockey, band etc) who is employed by the event organisers [Person named at 1.3(a) in Hiring Agreement].

This information is also incorporated into the Conditions of Hire.

1. Volume of music: Whilst the village hall is constructed to modern sound insulation requirements, it is still located within an established residential area

It is therefore important that the following requirements are observed:

- a. That the volume of music be kept to an acceptable level
- b. That all doors and windows be kept closed whilst music is being played
- c. External inspections to be made periodically during the event to check that the volume of music is not unacceptable from outside

2. The premises licence only allows the playing of music up to 12pm midnight (10.30pm on Sundays)

It is therefore suggested that any slow down period should be planned so that the music ceases no later than 11.30pm midnight (10.30pm Sunday)

3. **Smoke machines or similar cannot be used in the hall because they will set off the fire alarms**
4. A clear up period (unless otherwise arranged) is the half hour prior to the end of the hire time. The music provider should therefore plan for all the equipment to be removed from the premises during the ½ hour prior to the end of the event (i.e., by 12.00am/10.30pm)

It should be noted that the bar will close at 11pm.

5. The safety trips on the power points on the stage are very sensitive and may need to be reset in the plant room (please check with the key holder)
6. Breaches of the above requirements (especially timings and volume levels) may result in complaints being received and the likelihood of the Hall losing it's premises licence.

It can also result in the hirer of the Hall forfeiting their deposit and could compromise their use of the Hall again.